

Holy Communion Serving Instructions

(be sure to use hand sanitizer)
(updated November 2010)

Saturday Service (kneeling):

- 1) **3-4 servers** handle bread tray, tray of cups, common cup, pouring chalice
- 2) Start in the corner by the flags & move around toward the piano.
- 3) Common cup server also gives a blessing to children not receiving bread/wine (can say "God loves you," "Jesus is your friend," "May God bless and keep you," or something similar)

Sunday Service 8:15 (usually kneeling):

1. **8 servers** (4 volunteers, 2 acolytes, 2 pastors) – line up on each side of altar rail cloth in this order:
 - 1 server with wafers
 - 1 acolyte with tray of cups
 - 1 server with common cup (also blesses children – see Sat. service above)
 - 1 pastor with pouring chalice
2. One team goes left of cloth around pulpit to flags; other team goes right of cloth toward piano.
3. While passing the altar, replenish wine from the flagon or take a new tray of cups.
4. Team finishing communion first can leave their items on the altar & kneel at the rail in front of the pulpit; after they receive communion, they can serve the other team.

Sunday Service 10:30 (usually standing):

1. **9 servers** (5 volunteers, 2 acolytes, 2 pastors) – line up in front of the altar rail with 4 on each side arranged in this manner:

chalice / common cup / tray / bread

bread / tray / common cup / chalice

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Person with common cup also gives a blessing to children – see Sat. service above.

One server is the "runner" who refills pouring chalices & common cups from the flagon and keeps extra trays ready for the acolytes.

Each acolyte gets 2 trays to start – 1 to hold + 1 in reserve on the rail behind them.

2. First team finished gets in the other team's line to receive communion, then they serve the other team; teams return all serving items to altar after everyone is served.

If you have any questions or are interested in being a communion server, please contact either:

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